## **Contracting Initiatve**

## **Procurement Process & Business Consultant**

**IS A** specialized consultant for ITPALS to assist departments and end-users with all IT procurement processes and systems.

## AND

WHO WILL use best business practices to continuously improve performance, compliance, efficiency, and effectiveness are ongoing.

## TO ASSIST WITH:

- Development of educational materials and role-out of new training plan.
- Audit of ServiceNow tickets that have gone inactive.
- New software review requests and associated workflow
- Research and analysis to identify roadblocks or delays in order to advance reviews and save processing time.
- Cobblestone contract management system.
- Existing software agreements or additional reviews due to new or changes in use cases.