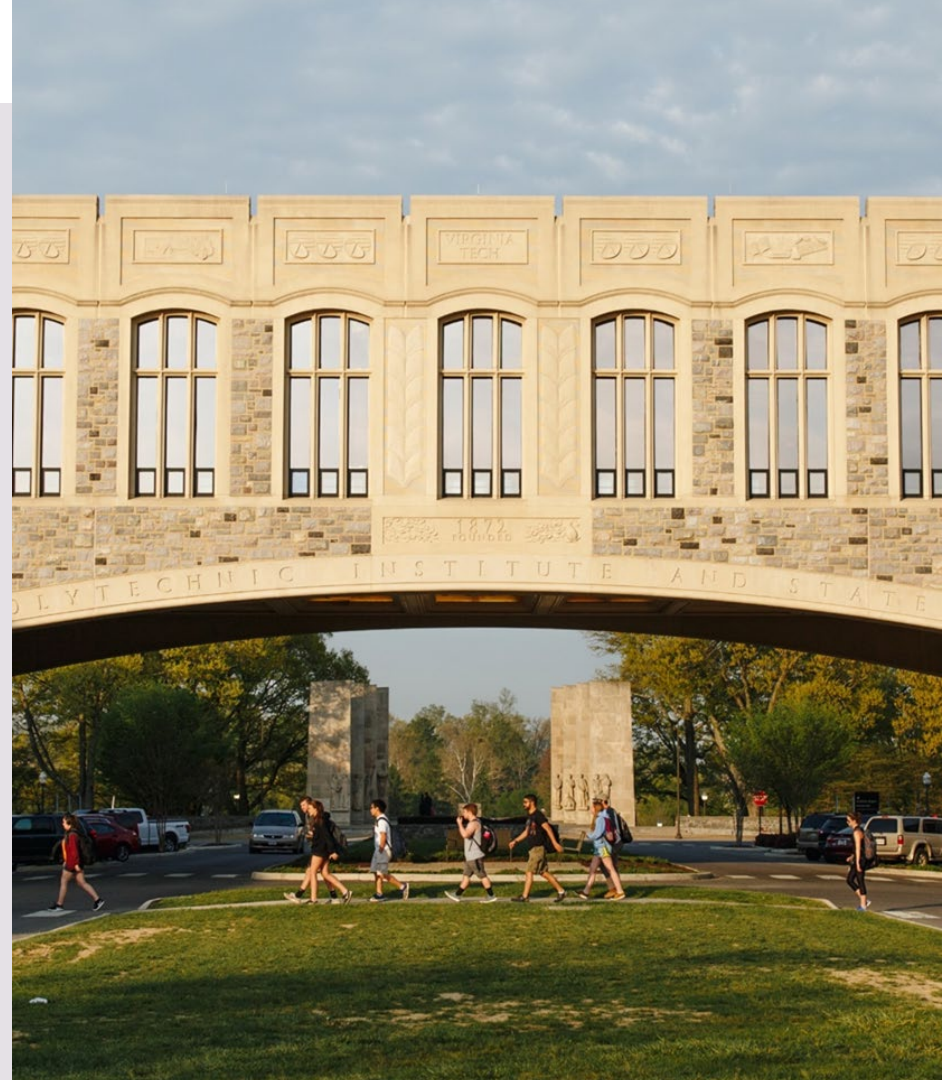


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# Technology Procurement Changes

- Reed Nagel, Associate Director of Procurement
- Emma Ruby, Contracts Officer



# Re-centralizing Technology Procurement Functions

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- The procurement functions within ITPALS have been re-centralized to VT Procurement.
- The use of Hokiemarkart for procuring technology became effective October 1. (The ServiceNow intake survey will remain thru Dec 22nd).
- Current ServiceNow backlog has decreased from 140 to about 50.
- Low Risk Low Cost is staying in place.

# New Procurement Process (non Low-Risk/Low-Cost)

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- VT Procurement Buyer assignment and communication with department/college POC within two business days
- Transparency within HokieMart on exactly where that purchase is in progress.
- All documents related to that purchase will permanently reside in HokieMart.
- Cobblestone will be retained for one year as the contract/license repository and then move over to the HokieMart/VT Procurement contract search tool.

# Service Level Expectations for Technology Procurement



- Concierge customer service – regular touchpoints and guidance from buyers.
- Review stages (FERPA, Controller's office, IT Security, PCI Compliance, Export/Research, Legal and Accessibility) will initiate concurrently.
- Negotiations of terms/conditions and pricing will be led by Procurement buyers with input from departmental/college POC's.
- Dedicated resource in VT Legal to specifically review IT related documents including reviewing terms/conditions and licensing agreements for legal sufficiency.

# How can campus help with this transition?

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- Attach the quote and license agreement or as much information as possible when submitting a new request.
- Try to provide the best point of contact possible for our Buyers to engage with to make the purchase happen. (I.E. Departmental IT staff, Faculty End-User or, Vendor).
- If you have a large project please reach out to discuss as soon as possible.
- Push end users to use existing software to the greatest extent possible.
- Be aware of what classifies as high-risk data. ( Student Information, Financial Information, Export Controlled Research Data)

# New Challenges



- Subscription Based IT Arrangements (SBITAs).
- New BOV approval required for projects over \$3MM of present value.